

BABCOCK RANCH

COMMUNITY INDEPENDENT

SPECIAL DISTRICT

January 26, 2023

SPECIAL PUBLIC

MEETING AGENDA

[EVALUATION COMMITTEE]

COMMUNITY PARK



OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

January 19, 2023

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Bid Evaluation Attendees
Babcock Ranch Community Independent Special District

Dear Attendees:

The Babcock Ranch Community Independent Special District will hold a Special Public Meeting January 26, 2023 at 11:00 a.m., in-person at The Hatchery - East Conference Room, 42881 Lake Babcock Drive, 2nd Floor, Punta Gorda, Florida 33982 and telephonically at 1-888-354-0094, PARTICIPANT PASSCODE: 801 901 3513. The agenda is as follows:

1. Call to Order

NOTE: NO OFFICIAL ACTION OF THE BOARD WILL BE TAKEN

2. Evaluation of Babcock Ranch Community Park Project Packages
3. Upcoming Meeting
 - Governing Board Meeting: January 26, 2023 at 1:00 p.m.
The Hatchery - East Conference Room, 42881 Lake Babcock Drive, 2nd Floor, Punta Gorda, Florida 33982
4. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (561) 719-8675 or Cindy Cerbone at (561) 346-5294.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Wrathell', written over a horizontal line.

Craig Wrathell
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 801 901 3513

EVALUATION CRITERIA:

This evaluation criteria will be utilized by the ISD’S Selection Committee to score each proposal. Contractors are encouraged to keep their proposals concise and to include a minimum of marketing materials. Proposal Package must address the following criteria:

<u>Evaluation Criteria</u>	<u>Maximum Points</u>
1. Ability of Personnel	5 Points
2. Experience	10 Points
3. Project Approach	20 Points
4. Financial Strength and Liabilities of the Firm	5 Points
5. Certified Minority Business Enterprise	5 Points
6. Geographic Location	5 Points
7. Schedule	20 Points
8. Price	30 Points
TOTAL POSSIBLE POINTS	100 Points

Each criterion and methodology for scoring is further described below.

Evaluation Criteria No. 1: Ability Of Personnel (5 Total Points Available)

This criterion measures the ability of team personnel as shown by their level of experience on projects of similar type, size, and complexity. This criterion measures how well the team is staffed to address all facets of the project. It measures how well the team is organized to deliver the project for the ISD. Preference will be given to teams with knowledge and experience with local construction and regulatory conditions and who demonstrate a strong commitment to team collaboration proximate to the project site. Preference will also be given to teams (both individual within the teams and the companies making up the team) that have worked together on successful delivery of similar projects. It measures the overall level of the team’s qualifications to successfully complete the Work.

Evaluation Criteria No. 2: Experience (10 Total Points Available)

This criterion measures the proposers past experience with projects similar in size, type and complexity as this project. The qualifications will be evaluated on their past project experience that are of a size and scope of this project, including the experience the team members proposed on this project have together on the previous projects presented. Experience with all elements of the project scope as generally described herein will be evaluated, with specific emphasis on experience addressing the technical, community and project delivery categories. The team’s minimization of change orders will be an important consideration.

The ISD requests that the Proposer submits no fewer than five (5) and no more than ten (10) completed reference forms from clients whose projects are of a similar nature to this solicitation completed within three (3) years up to ten (10) years as a part of their proposal. Provide information on the projects completed by the qualifier that best represent projects of similar size, scope and complexity of this project using form provided in Form A. Qualifier may include two (2) additional pages for each project to illustrate aspects of the completed project that provides the selection committee information to assess the experience of the Qualifier on relevant project work.

Evaluation Criteria No. 3: Project Approach (20 Total Points Available)

Written overview of the team’s resources available to complete the services requested in the schedule outlined in the scope of services. The Qualifier should illustrate to the ISD how they propose to approach the project and assemble the resources to meet each phase and each major element of the project. (Limit response to 3 pages)

Evaluation Criteria No. 4: Financial Strength And Liabilities Of The Firm (5 Total Points Available)

Provide an Experian Credit Report, and audited financial statements for the last three years, current credit rating, current net worth, leverage, profitability in relation to size, liquidity and overall financial stability. The Qualifier shall provide detailed information concerning all direct and indirect fixed or contingent liabilities undertaken by the Qualifier, its parent, affiliates and subsidiaries in connection with other projects, whether by way of financial or performance commitments, guarantees, or otherwise that may put limitations on its financial exposure for this project.

The Qualifier shall also disclose any outstanding litigation that could adversely affect its financial condition if judgment is brought against the Qualifier.

Evaluation Criteria No. 5: Certified Minority Business Enterprise (5 Total Points Available)

Consider whether the Qualifier is a Certified Minority Business Enterprise. Award either all eligible points or none.

Evaluation Criteria No. 6: Geographic Location (5 Total Points Available)

This criterion measures the proposer's geographic location of the Qualifier's headquarters, offices and personnel in relation to the Project site.

Evaluation Criteria No. 7: Schedule (20 Total Points Available)

Demonstration of Proposer's understanding (through the presentation in the proposal of a milestone schedule) of how to meet the required substantial and final completion dates. Consideration will be given to proposers that indicate an ability to credibly complete the project in advance of the required substantial and final completion dates without a premium cost for accelerated Work.

Evaluation Criteria No. 8: Price (30 Total Points Available)

Points available for the price will be allocated as follows:

30 Points will be awarded to the Proposer submitting the lowest cost proposal for completing the Work. All other Proposers will receive a percentage of this amount based upon the difference between the Proposer's Proposal and the low proposer in accordance with the below mathematical formula:

lowest cost proposal/ other proposal x 30= total points awarded to all non-lowest cost proposers.

SCOPE OF SERVICES

Construction services for the Babcock Ranch Community Park will consist of the following:

1. Football Field & Track
2. Multi-Purpose Field
3. Softball Field
4. Baseball Field
5. Skate Park
6. Berm Seating
7. Sidewalks & Landscaping
8. Sitework, Infrastructure, Parking



Request for Proposal
for
CONSTRUCTION SERVICES FOR COMMUNITY PARK
Evaluation Criteria Ranking

	Ability of Personnel	Experience	Project Approach	Financial Strength and Liabilities of The Firm	Certified Minority Business Enterprise	Geographic Location	Schedule	Price	TOTAL SCORE
<i>weight factor</i>	5	00	20	5	5	5	20	30	100
RESPONDENT									
BrightView Landscape Development								27.4	
DeAngelis Diamond								30	
Manhattan Construction Company								27.7	
Wharton-Smith, Inc., Construction Group								28.4	

Signature

Date