

BABCOCK RANCH

COMMUNITY INDEPENDENT SPECIAL DISTRICT

January 26, 2023

SPECIAL PUBLIC MEETING AGENDA

[EVALUATION COMMITTEE]

CURRY CREEK LINEAR PARK



OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

January 19, 2023

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Bid Evaluation Attendees
Babcock Ranch Community Independent Special District

Dear Attendees:

The Babcock Ranch Community Independent Special District will hold a Special Public Meeting January 26, 2022 at 9:00 a.m., in-person at The Hatchery - East Conference Room, 42881 Lake Babcock Drive, 2nd Floor, Punta Gorda, Florida 33982 and telephonically at 1-888-354-0094, PARTICIPANT PASSCODE: 801 901 3513. The agenda is as follows:

1. Call to Order

NOTE: NO OFFICIAL ACTION OF THE BOARD WILL BE TAKEN

2. Evaluation of Curry Creek Linear Park Project Packages
3. Upcoming Meeting
 - Governing Board Meeting: January 26, 2023 at 1:00 p.m.
The Hatchery - East Conference Room, 42881 Lake Babcock Drive, 2nd Floor, Punta Gorda, Florida 33982
4. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (561) 719-8675 or Cindy Cerbone at (561) 346-5294.

Sincerely,

A handwritten signature in black ink, appearing to read 'Craig Wrathell', written over a horizontal line.

Craig Wrathell
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 801 901 3513

EVALUATION CRITERIA:

Any firm or individual (“Applicant”) desiring to provide Design-Build services to the District must: 1) hold applicable federal, state, and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement (“Qualification Statement”) of its qualifications and past experience on U.S. General Service Administration’s “Architect-Engineer Qualifications, Standard Form No. 330,” with pertinent supporting data.

The District will review all Applicants and will comply with Florida law, including the Consultant’s Competitive Negotiations Act, Chapter 287, Florida Statutes (“CCNA”). All Applicants interested must submit three (3) copies and one (1) electronic copy on a flash drive of Standard Form No. 330 and the Qualification Statement.

These evaluation criteria will be utilized by the ISD’S Selection Committee to score each proposal. Contractors are encouraged to keep their proposals concise and to include a minimum of marketing materials. The qualification Package must address the following criteria:

<u>Evaluation Criteria</u>	<u>Maximum Points</u>
1. Ability of Personnel	20 Points
2. Past Performance	20 Points
3. Geographic Location	5 Points
4. Project Approach, Willingness to Meet Time and Budget Requirements	25 Points
5. Certified Minority Business Enterprise	5 Points
6. Recent, Current, and Projected Workloads of the Firm	10 Points
7. Volume of Work Previously Awarded to by District	5 Points
8. Financial Strength and Liabilities of the Firm	10 Points
TOTAL POSSIBLE POINTS	100 Points

Each criterion and methodology for scoring is further described below.

Evaluation Criteria No. 1: Ability of Personnel (20 Total Points Available)

This criterion measures the ability of team personnel as shown by their level of experience on projects of similar type, size, and complexity. This criterion measures how well the team is staffed to address all facets of the project. It measures how well the team is organized to deliver the project for the ISD. Preference will be given to teams with knowledge and experience with local construction and regulatory conditions and who demonstrate a strong commitment to team collaboration proximate to the project site. Preference will also be given to teams (both individuals within the teams and the companies making up the team) that have worked together on the successful delivery of similar projects. It measures the overall level of the team’s qualifications to successfully complete the project.

Evaluation Criteria No. 2: Past Performance (20 Total Points Available)

This criterion measures the proposer’s experience with projects similar in size, type, and complexity to this project. The qualifications will be evaluated on their past project experience that is of the size and scope of this project, including the experience the team members proposed on this project have together on the previous projects presented. Experience with all elements of the project scope as generally described herein will be evaluated, with specific emphasis on experience with parks that contain specialty custom fabricated components, community, and project delivery categories. The team’s minimization of change orders will be an important consideration.

The ISD requests that the Qualifier submits no fewer than five (5) and no more than ten (10) completed reference forms from clients whose projects are of a similar nature to this solicitation completed within ten (10) years as a part of their proposal. Provide information on the projects completed by the qualifier that best represents projects of similar size, scope, and complexity to this project using the form provided in Form A. The qualifier may include two (2) additional pages for each project to illustrate aspects of the completed project that provides the selection committee information to assess the experience of the Qualifier on relevant project work.

Evaluation Criteria No. 3: Geographic Location (5 Total Points Available)

This criterion measures the proposer's geographic location of the Qualifier's headquarters, offices, and personnel in relation to the Project site.

Evaluation Criteria No. 4: Project Approach (25 Total Points Available)

A written overview of the team's resources available to complete the services requested in the schedule outlined in the scope of services. The Qualifier should illustrate to the ISD how they propose to approach the project and assemble the resources to meet each phase and each major element of the project. (Limit response to 3 pages)

A conceptual level schedule should be included as a separate page to illustrate concepts of design and permitting time, and sequencing of the major elements. (Limit schedule to 1 page, 11" x 17" page size, and 40 activities maximum)

A written overview of the professional team's concept and approach to managing the overall cost of the project. (Limit response to 5 pages)

Included in the 5-page response specific information on past project performance that demonstrates the Qualifier's ability to meet owners' budgets including change order history on similar projects.

Evaluation Criteria No. 5: Certified Minority Business Enterprise (5 Total Points Available)

Consider whether the Qualifier is a Certified Minority Business Enterprise. Award either all eligible points or none.

Evaluation Criteria No. 6: Projected Workloads of The Firm (10 Total Points Available)

This criterion measures the team's proposed resources for the project and their availability to complete all elements of this project regarding the closeout of recent work, current workload, and projected projects that could impact the completion of this project.

Evaluation Criteria No. 7: Volume of Work Previously Awarded to Consultant by District (5 Total Points Available)

Consider the desire to diversify the firms that receive work from the District; etc.

Evaluation Criteria No. 8: Financial Strength and Liabilities of The Firm (10 Total Points Available)

Provide an Experian Credit Report, and audited financial statements for the last three years, current credit rating, current net worth, leverage, profitability in relation to size, liquidity, and overall financial stability.

The Qualifier shall provide detailed information concerning all direct and indirect fixed or contingent liabilities undertaken by the Qualifier, its parent, affiliates, and subsidiaries in connection with other projects, whether by way of financial or performance commitments, guarantees or otherwise, that may put limitations on its financial exposure for this project.

The Qualifier shall also disclose any **outstanding litigation** that could adversely affect its financial condition if the judgment is brought against the Qualifier.



**Design-Build Services Request for Qualifications
for
CURRY CREEK LINEAR PARK
Evaluation Criteria Ranking**

	Ability of Personnel	Past Performance	Geographic Location	Project Approach	Certified Minority Business Enterprise	Projected Workloads of The Firm	Volume of Work Previously Awarded to Consultant by District	Financial Strength and Liabilities of The Firm	TOTAL SCORE
<i>weight factor</i>	20	20	5	25	5	10	5	10	100
RESPONDENT									
BrightView Landscape Development									
DeAngelis Diamond (Atwell, LLC)									
DeAngelis Diamond (Kimley-Horn)									
Manhattan Construction Company									

Board Members' Signature

Date